



GSEF Director

Minimum Qualifications:

- Must be a graduate student of the University of Waterloo

Duties (including, but not limited to):

- Voting member of the Board of Directors
- Attend all meetings of the Board of Directors
- Be familiar with the Constitution and By-Laws
- Act in a responsible manner in conducting the affairs of GSEF

Duties of the Board of Directors (including, but not limited to):

- Oversight of GSEF
- Maintaining the Constitution and By-Laws
- Appoint the Coordinator and Treasurer
- Approve funding decisions and expenditures
- Determine what types of initiatives are eligible for GSEF support and funding priorities
- Signing authority for contracts, documents, or any instruments in writing

Application Materials:

- 1-page cover letter highlighting qualifications
- 2-page resume focusing on relevant experience

Application Deadline:

- Applications will be accepted until the position is filled